**Iowa 21st Century Community Learning Centers**

**Communications, Sustainability and Partnerships Committee**

***Meeting Agenda***

January 23, 2023

10:00am

Iowa Afterschool Alliance is inviting you to a scheduled Zoom meeting.

*Please mute your laptops/ phones as to reduce background noise.*

Join Zoom Meeting

https://zoom.us/j/92628611568?pwd=N0swb0tJSlErVWFJdVNDTFJ0bUpOUT09

Meeting ID: 926 2861 1568

Passcode: 459558

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**COMMITTEE MISSION:** This committee keeps current with 21CCLC activities and best practice examples occurring across the state and communicates examples of high-quality afterschool programming on a regular basis.

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**2022-2023 COMMITTEE GOALS:**

* Sharing Best Practices and Successes
* Establish the CSP Committee as a support to all other committees.
* Support the new additions to our committee name.
* Develop a Committee Guide.

**ROSTER**

|  |  |  |
| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Billy Stone | Oakridge  |[x]
| Elana Zalar | Council Bluffs |[x]
| Georgia Beeman | DMPS |[ ]
| Bryann Sullivan | DMPS |[ ]
| Jackie Lambe | Dubuque |[ ]
| Katie Boatright | Fairfield |[x]
| Mel Hostetler | Iowa City |[ ]
| Sabrina Witt | Clinton |[x]
| Vic Jaras | IDOE |[x]
| Heidi Brown | IAA |[x]
| Colleen Gould | Bettendorf |[x]

**AGENDA ITEMS**

|  |  |
| --- | --- |
| **Agenda Item** | **Notes** |
| Review the feedback link. Changes/Additions? How will this be disseminated and when? How will the data be collected and by whom? How will data be shared out?  | <https://docs.google.com/forms/d/e/1FAIpQLSdZoAE4eZbm0QCu89RpFczjtVrkcU2RDBeSPyJjixZM5i-leQ/viewform> |
| Open Committee Chair | **Role of the Committee Chair*** Set the agenda for each meeting
* Facilitate discussion according to the meeting agenda
* Coordinate the work of the Committee
* Select a note-taker for each committee meeting; the note-taker will be responsible for turning around notes in a period no longer than two weeks following the meeting
* Participate as a working member of the committee
* Develop and monitor a work plan for the committee

​**Role of Committee Members*** Participate regularly in the scheduled meetings of the committee
* Work with the committee chair in setting the work plan for the committee
* Communicate, as needed, with the committee members and chair
* Fully engage in discussions
 |
| Committee GuideReviewUpdate?  | Vic suggests adding DHS childcare funding as a resource to Sustainability. Different funding streams for afterschool snack or meals. Programs can have DHS funding and 21st Century.  |
| Other/Open Agenda | Katie Boatwright will share responsibilities with Elana as co-chair.Elana will update sustainability to add Vic’s suggestions, nutrition opportunities and create guides on how to apply for the mentioned resources. She will share the guide with other committee members for feedback by the end of the week. Council Bluffs is hosting a Music night for incoming Middle Schoolers.  |

**WORK PLAN**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| End of week  | Share guide  | Elana  | Feeback from committee members  |  |
| Feb 24th  | Committee will review guide  |  | Feedback on guide |  |
|  |  |  |  |  |

**NEXT MEETING DATE – March 28, 2023**

**ADJOURN**