

Rock-It Academy Table of Contents

Narrative

Abstract	1
Student Needs Assessment	3
Project Overview	7
Research Base	10
Management Plan	11
Communication plan	14
Partnerships	15
Evaluation	17
Budget Narrative	18

Memorandum of Understanding

Required Forms

Form A: Site Information
Form B: Assurances and Agreements
Form C: Collaborative Signatures
Form D1: Funding Requirements
Form D2: Budget Forms
Form D3: Applicant Agency Fiscal Resource Information
Form E: Minority Impact Statement
Form F: Non-Public Consultation Documentation

Rock-It Academy Needs Assessment

Student Needs Assessment: Neil Armstrong Elementary School serves students living in a high poverty, high risk neighborhood in Bettendorf, Iowa. The past four years Neil Armstrong Elementary students have had access to extended learning time before and after school as well as a summer program. The student learning impact has been students attending regularly [a] have demonstrated achieving beyond their expected reading and mathematics grade level benchmarks (*FastBridge®* Assessment), [b] have been exposed to a multitude of learning experiences to expand their interests, [c] have had additional academic tutoring to meet their individual learning needs, [d] engaged in beneficial nutritional and recreational activities, and [e] have had their families connected to their school and community. The student learning needs within the Neil Armstrong Elementary boundaries have remained constant and the Rock-It Academy is a critical learning support so that the children have effective extended learning programming meeting their learning needs.

The Iowa Department of Education reporting has 55% of students are eligible for Free and/or Reduced Priced Lunch. Neil Armstrong Elementary qualified for “community-based” federal meal funding (CEP), which means that all students, regardless of their ability to pay, receive a free lunch and breakfast. Therefore, **100%** of the student population are designated FRPL (free and reduced price lunch eligibility). The Scott County Census data reports Neil Armstrong Elementary children and families as Census Tract 134 reveal students and families are at a great disadvantage when compared to the students from other schools within the Bettendorf School District as reported by the City of Bettendorf.

Free and Reduced Priced Lunch Eligibility: Neil Armstrong Elementary School – 2018 Iowa Department of Education	55%	
Factors Related to Poverty	Neil Armstrong	City of Bettendorf
Married-couple family households	42%	85%
Fertility per 1,000 unmarried women	121	33
Both parents in the labor force	78%	75%
Families receiving public assistance (income)	7%	3%
Families receiving Food Stamp/SNAP benefits (past 12 months)	13%	5%
Medium household income	\$48,240	\$75,251
Per capita income	\$28,273	\$38,191
Income below poverty level (past 12 months) *	Neil Armstrong	City of Bettendorf
All families	13%	4%
Families with related children under 18 years of age	17%	6%
Families with two married adults	5%	2%
Families with female householder (no husband present)	40%	32%
Female headed households with related children under 18	50%	32%
All residents	15%	6%
*Source: Neil Armstrong , <i>U.S. Census Bureau, Tract 134, American Community Survey.</i> City of Bettendorf reported data.		

Poverty is reflected by Neil Armstrong Elementary families and students in a variety of ways. Student and family needs assessment conducted fall 2018 revealed the following:

- Many students live in single parent or extended families or have incarcerated parents.

- Families have relocated from Davenport seeking a better life in neighborhoods with less crime, however, families found less access to social and human services i.e., food pantries and low income medical clinics.
- Adults are employed part time or seasonally and in jobs that do not provide health insurance or allow time off for sick children. As a result, children often come to school ill
- Families may have limited internet access, often through a cellphone.
- Mental health disorders among parents and caregivers affect parenting skills and an inability to respond to the needs of children.

Academic Achievement												
2017-2018 Proficiency %	Neil Armstrong Elementary						Bettendorf Community School District					
	Reading			Math			Reading			Math		
Grade Level	3	4	5	3	4	5	3	4	5	3	4	5
All Students	75	76	79	82	94	75	88	85	84	88	91	86
African American	25	50	43	50	100	29	56	47	59	56	74	41
White	83	86	88	89	97	81	91	89	88	90	91	91
Hispanic	50	67	71	50	67	86	82	69	70	85	88	86
Female	86	86	80	86	95	75	93	87	87	86	88	86
Male	66	69	79	79	93	75	84	82	81	90	93	86
Free/Reduced Lunch	71	72	72	79	93	61	75	77	74	77	82	77
Non-Free/Reduced	78	81	83	85	95	83	93	89	88	92	95	90
Special Education	22	40	60	44	100	40	28	32	29	47	71	33
Non-Special Education	86	80	81	90	93	79	94	90	89	92	93	91

Bettendorf Community School District has prioritized the following student academic learning needs as targeted areas:

- Improve reading comprehension for free or reduced lunch eligible student's ad students with Individualized Education Plans in grades K-11
- Improve mathematics performance for free or reduced lunch eligible students and students with Individualized Education Plans in grades K-11
- Improve reading comprehension for all students in grades 2-11
- Improve mathematics performance for all students in grades 2-11
- Improve science performance for all students in grades 3-11

Educational Attainment of the population 25 years and older	Neil Armstrong	City of Bettendorf
Less than a high school diploma	6%	4%
High school diploma (includes equivalency (GED))	35%	20%
Some college, no degree	29%	30%
Associate degree, bachelor's degree, or more	31%	56%
*Source: U.S. Census Bureau, American Community Survey		

Family Literacy Needs: According to Scott County Census Tract 134 Neil Armstrong Elementary School data parents have less education when compared to other families in Bettendorf. According to demographic data maintained by the school and district, parents seek assistance in GED completion or vocational education, and parenting support. The Rock-It Academy provides member families with workshops in the areas of “Financial Planning”,

“Effective Parenting”, “College and Career Planning with Students”, “Forming Home/School Partnerships”, and “Supporting Family Members with Mental Health or Special Needs”.

Information provided by Bettendorf Community Schools includes Neil Armstrong Elementary student population of 311 PreK-grade 5, qualified as a community-based 100% federal free meal site, 22% are identified as at-risk, and 10% are identified as potential dropouts. Educational research confirms at-risk students’ need additional support to meet academic, personal/social, and career/vocational goals. “Potential Dropouts” exhibit poor school adjustment through: high absenteeism, truancy or frequent tardiness, limited participation in school, and/or feelings of not belonging which may be reflected in frequent office referrals, poor grades/failing in one or more subjects, and/or low achievement (two or more years below grade level). Some students demonstrate difficulty forming and maintaining peer relationships and/or displaying physical aggression. Many students are not exposed to nutritional meals and healthy snacks which could result in diseases like diabetes and high blood pressure. Given crowded living conditions and high rates of poverty, Neil Armstrong Elementary students have difficulty attending to tasks until completion. Rock-It Academy goals reflect the academic and social needs of students:

Goal One: Increase student academic achievement

Goal Two: Increase student, parent, and staff communication to improve student success

Goal Three: Increase student attachment to education, their peers, adults and community

Rock-It Academy Access Needs: From its inception, Rock-It Academy has worked at capacity to meet the needs of identified students. Project staff members report a continually growing waiting list of students who meet the requirements for admission and thereby request additional program funding to meet the needs of 100 students during the school year and 75 students in the summer program.

Program Participation by School Year			
School Year	Participants	Non-Completing Students	Students on Waiting List
2016-2017	107	19	50
2017-2018	94	6	50
2018-2019	90	Not Available	*50

*Students on waiting list as of December 2018

Rock-It Academy (20 points)

Bettendorf Community School Districts provides safe and stimulating environments for students at Neil Armstrong Elementary School through the Rock-It Academy. The Academy supports student's needs in three areas: academic achievement, social-emotional development, and physical well-being. The district provides Iowa certified teachers who assess each student individually and provide appropriate instruction through a 1:10 student/teacher ratio. Input from the principal and staff assures programming aligns with school day instruction and is seamlessly aligned to CSIP goals. The Academy provides music appreciation, dance, and cooking classes to support character development. The Academy promotes social competency by extending "Second Step", "Olweus Bullying Prevention", and "Positive Behavior Intervention and Support" to the Rock-It Academy participants. The Academy encourages physical well-being by offering healthy snacks and nutritious meals and daily recreational activities. Students with academic needs who display the need for safe afterschool environments are given preference.

Rock-It Academy is open to students one hour immediately before and from 3:20 to 5:30 pm afterschool, five days a week during the school year. The program is also open during district sponsored professional development, which assures the required 60 contact hours per month. The summer Rock-It Academy provides academic programming at the school for 30 days in the summer months Monday through Friday, from 8:am to 12:30 pm. Afternoon programming is offered through the Bettendorf Parks and Recreation Department.

Academic Services:

Rock-It Academy provides academic assistance to enrolled children through an *Individualized Afterschool Plan (IAP)*. Families and students work collaboratively at a regularly scheduled Family Literacy Event to develop *IAP* goals. Goals might include: homework completion, increased reading fluency, and/or social competency. Academy staff assess enrolled students using the *IAP* goals, information provided by classroom teachers, and academic, attendance, and disciplinary records. Assessment identifies academic needs and provides a framework for staff to tailor instruction to meet individual needs. Students participate in specialized tutoring using curricula compatible with district standards and benchmarks approximately 30 minutes daily. Academy staff monitor student progress toward goals in collaboration with classroom teachers and families. During the summer months, students receive literacy and mathematics support from certified teachers three hours a morning, five days per week.

Enrichment Services:

Enrolled students choose from a variety of enrichment activities such as: games, field trips, journaling, music, speech and craft activities. Academy staff implement the research-based *Wonders Literacy Curriculum* for writing narrative text (autobiographical and personal narratives), informative text (explanatory essay, research report) opinion text (book review or opinion essay), and poetry. The yearly calendar is developed to provide a planning framework for Rock-It Academy staff and students and to schedule community partner contributions.

First Quarter: Nutrition, Menu Planning, Food Preparation, and Physical Activity

The dietitian from a local HyVee grocery store provides students with nutrition instruction and activities to guide the preparation of health snacks, such as "ants on a log" or celery sticks filled

with peanut butter or stuffed with cheese and sprinkled with raisins or chips. HyVee also hosts a field trip and supports students as they prepare a healthy meal for the Family Literacy event.

Second Quarter: Safety and Community Attachment

Few students and families in the Neil Armstrong catchment area have had positive personal communications with public safety officers or view of law enforcement staff as role models or confidants. Representatives from the Bettendorf Police Department provide training and support for students in the afterschool program and families at a Literacy Event about topics such as: “Stranger Danger”, “Personal and Family Safety”, and “Safety Planning”. The Police Department coordinates holiday baskets for needy families and Academy participants assist officers with the baskets by sorting, wrapping, and packing the baskets. The Police Department also provides annual field trips for enrolled students.

Third Quarter: Service Learning Projects

Academy students plan and design, implement, and evaluate service learning projects in collaboration with local community groups. Students assess community needs, conjointly plan projects to meet the identified need, develop project budgets and timelines, and record reflections in service learning journals. The student teams present their projects at a Family Literacy Event, a PTA meeting, and a Bettendorf School Board Meeting. Academy staff provide assistance to assure that projects contain the four essentials of high quality service learning: cross-curricular connections; student involvement meaningful service, school/classroom connection, and reflection (Iowa Department of Education, 2011).

Fourth Quarter: Safety, Community Attachment, Arts

Bettendorf Fire Department presents a “Fire Prevention Puppet Show” along with fire safety training for Academy students. Fire Department staff assist students to create their own puppets and perform a student directed public safety puppet show. The Fire Department also provides information and support at the Family Literacy Event and plans an annual field trip.

Fifth Quarter: Recreation, Team Work and Fitness

During the 30-day Rock-It Academy summer session, Bettendorf Parks and Recreation Department provides recreational, teamwork, and fitness activities during afternoon hours. Programming for afternoon hours includes a number of field trips which encourage interaction with children from other programs. After a healthy lunch at Neil Armstrong Elementary School, children have the option of attending the Bettendorf Parks and Recreation Program or of being bussed to another established program within the district boundaries.

Enrichment activities enhance the Rock-It Academy academic program and broaden student and family horizons. Students and their families are encouraged to use the 30-station computer library at Neil Armstrong Elementary. Families are encouraged to explore United Way’s “Imagine Library” which provides age appropriate books. The American Red Cross teaches children how to prevent the spread of disease through careful handwashing. Field trips to the Bettendorf Family Museum where interactive exhibits engage children and families, and caregivers in active play and learning experiences that spark curiosity.

Family Literacy Activities:

Rock-It Academy offers Family Literacy Events throughout the school year where student participants and their families and program and school staff share common meals and participate in reading and math activities. Families receive materials, books, and activities to extend learning

into the home. Speakers increase awareness of local resources and benefits, including nutrition and health snacks. Community based organizations collaborate with program staff to provide skill development workshops (i.e., basic computer skills, parenting skills). At partner sites, parents can work toward self-sufficiency and increase literacy math skills. Eastern Iowa Community College offers English classes emphasizing listening, speaking, reading and writing along with GED programming.

Rock-It Academy Goals and Objectives provide safe and supportive educational learning environments:

Goal One: Increase Student Academic Achievement.

Objective 1a: Children actively participate in literacy and math activities recorded by staff

Objective 1b: School staff report that participants improve academically, in annual surveys

Objective 1c: Participants' 'increase in literacy and math achievements increase as measured by Iowa Assessments scores, grades, and other District assessments

Goal Two: Increase student, parent, and staff communications and to increase student attachment to learning.

Objective 2a: At least 20 Neil Armstrong families attend Family Literacy Events regularly

Objective 2b: Program parents collaborate with teachers in cooperative *IAP* goal setting

Objective 2c: Program parents attend twice-yearly conferences with school and program staff

Objective 2d: Parents, students, school staff, partners, and other community members contribute to the program's Advisory Committee

Goal Three: Increase student attachment to education, peers, adults, and the community.

Objective 3a: At least 30 Neil Armstrong children participate in a service learning project

Objective 3b: At least 80% of Neil Armstrong participants attend field trips to community partner sites

Objective 3c: Program staff report increased social skills in start and end-of-year assessments

Objective 3d: In annual surveys, school staff report that students who need to do so improve their behavior, are more motivated, and increase their ability to get along with others

Rock-It Academy Research Base

Bettendorf Community School District use current “Afterschool Program Best Practices Research” from the Iowa Afterschool Alliance to design, implement, and evaluate the Rock-It Academy. The following are indicator categories with supporting research:

- *Positive Human Relationships:* Youth benefit from partnerships with adults who view them as competent and contributing. Positive relationships with adults tend to decrease risk behaviors and improve communication skills (Russell, Polen, and Tepper, 2009).
- *Appropriate Indoor and Outdoor Environments:* Creating a safe and orderly environment is a necessary condition for students to learn (Institute of Educational Sciences, 2009).
- *Effective Programming:* Balancing academic support with a variety of engaging, fun, and structured activities that promote youth development...appears to support and improve academic performance (Harvard Family Research Project, 2009).
- *Strong Partnerships:* Partnerships enable youth to have full day and/or year-round, rather than piecemeal learning opportunities (Harvard Family Research Project, 2010).
- *Effective Administration:* Effective supervision develops the leadership skills staff and promote organizational health and growth (Youth Development Institute, 2009).
- *Effective Staffing and Professional Development:* When afterschool professionals are equipped with specialized education and training and continue learn and develop as professionals, they are better able to provide experiences and environments that support every aspect of children’s growth and learning. The growth and development of a child or youth is optimized when afterschool and youth development professionals know and apply the fundamental principles of human development (National Afterschool Association, 2011).
- *Youth Development Principles and Practices:* Successfully empowering youth requires navigating a set of hidden pitfalls, unpacking assumptions, making numerous mid-course corrections (Larson, Perry, Kang, and Walker 2011). With its blend of enhanced social awareness and supplemental academic enrichment, service-learning can offer students a multitude of varied benefits. Not only does it present an enhanced and more practical understanding of school-day lessons, but it also provides opportunities for students to grown socially and emotionally (Afterschool Alliance, 2011).
- *Resiliency:*
- *Outcome Measurement:* Information gathered during an evaluation helps demonstrate your program’s effectiveness and provides valuable insight into how the program can better serve its population (Harvard Family Research Project, 2011).
- *Fiscal Management:* Best practice is for organizations to develop a “program-based budget” that includes direct activity costs and indirect administrative expenses that should be appropriately allocated to each program (Summers and Price, 2008).
- *Advocacy:* Program characteristics associated with proven outcomes must be identified so that the field has tangible standards for which to strive. With a better sense of what makes a quality program, afterschool advocates are able to craft specific policy recommendations that support the movement toward quality afterschool for all: (Afterschool Alliance, 2011a:2).

Rock-It Academy Management Plan

Bettendorf Community School District recruits, hires, and trains highly qualified and effective staff who treat participants with respect and are prepared to advocate for them to ensure student potential for healthy and socially competent behavior. Job descriptions developed for the Academy use standard district hiring procedures for all positions.

The Program Director is responsible for overseeing Rock-It Academy:

- Ensures adequate staffing to meet staff/student ratio, supervises staff, oversees program budget, and staff development, purchases supplies, and works with school and site staff to plan and schedule activities and monitor student progress toward goals
- Coordinates planning and facilitation of Family Literacy Events, analyzes parents' adult and parenting education needs using a family assessment, connects families with existing community resources as well as those developed for the program, coordinates field trips and other opportunities for families
- Provides support for program activities and participants in conferences
- Reports to the school principal and Rock-It Academy Advisory Committee
- Acts as youth mentor at all times the Academy is open to students
- Qualifications: Has appropriate credentials for the position, including successful experience with elementary age students, managing staff, and public relations; has the desire and ability to advocate for disadvantaged children and families; has a bachelor's degree in a discipline related to afterschool programming, and works independently and within established budgets, meets deadlines, and communicates effectively. The Director must also pass a Criminal Background check.
- Recruitment: Through the Area Education Agency, District, and local media

Iowa Certified Teachers tutor students for four hours weekly during the school year and 15 hours weekly through the summer months with a teacher/student ratio of 1:0 and confer regularly with school staff.

- Qualifications: Iowa Teaching Certificate and teaching experience, preferably at Neil Armstrong Elementary School and pass a Criminal Background check.
- Recruitment: Through the Area Education Agency, District, and local media, along with recommendations for current school and afterschool staff as appropriate.

Youth Mentors Supervise using 1:15 ratio when students are not with teachers and assist with the planning and implementation of site enrichment activities

- Qualifications: Some college experience and pass a Criminal Background check; has experience working directly with children and providing advocacy services; demonstrate maturity and caring; have good problem-solving and communication skills and be patient and persistent. Mentors must also pass a Criminal Background check.
- Recruitment: Through local colleges, using recommendations from professors, counselors, administrators and student organizations.

Volunteers assist teachers and Youth Mentors:

- Qualifications: Interested in and have successful experience working with school age children. Volunteers must pass a Criminal Background check.
- Recruitment: Through local colleges, interested community members and senior citizens, retired teachers. Bettendorf Community School District has a successful record of recruiting volunteers online. <http://www.volunteermatch.org/search/org37648.jsp>

Training and Retention:

The Rock-It Academy orients new staff and volunteers throughout the school year. Orientation topics include: Child Development, CPR/First Aid, Emergency Planning, BCSD Technology Policy, “Non-Violent Crisis Intervention (CPI)”, “Positive Behavior Intervention and Support (PBIS)”, “Check In, Check Out”, and the “Olweus Bullying Prevention Program”. The Project Director provides supervision and on-going training based on input from program staff, volunteers, families, and evaluation results. Staff attend professional development offered through the state, district and/or Mississippi Bend Area Education Agency as well as local and national workshops and courses. Rock-It Academy is committed to retaining effective staff by attending directly to concerns and seeking input in planning and implementation of activities.

Leadership:

The Program Director meets regularly with district teachers and administrators to ensure alignment with curriculum and instruction, conferring specifically with the Neil Armstrong principal, Literacy Coach, and the District Assistant Superintendent.

Transportation and Access:

Rock-It Academy is located on the campus of Neil Armstrong Elementary School. The building meets code for school programming and is within Special Education and ADA compliance, ensuring accessibility for all students and families, including those with disabilities. District school buses transport to and from school as specifically requested. Although the Academy is designed to meet the needs of students with academic deficiencies, access to Rock-It Academy will not be denied to any student guaranteeing the program is free from discrimination and provides equal opportunity.

Stakeholder and Advisory Committee:

The Rock-It Academy Advisory Committee provides oversight for the program. Committee members include parents, district personnel, and community stakeholders. The Advisory Committee meets regularly to review policies; identify and resolve emerging issues, monitor program activities, and review evaluation results. Representing diverse segments of the community, members advocate for the program, maintain existing collaborative relationships, forge new alliances, and seek additional funding sources to ensure a broad base of support and sustainability of program services and activities.

Sustainability: Rock-It Academy seeks commitment and on-going support from partner organizations, local business and community organizations. Community-based organizations such as, the City of Bettendorf, Lions Club, HyVee, and the Rotary Club, provide materials and services to the Academy. Bettendorf Community Schools Foundation grants fund innovative learning opportunities such as *Stand and Learn Desks* for student. The Advisory Committee maintains and explores additional sources of program support.

The Bettendorf Community School Districts collaborates with public resources such as the Bettendorf Public Library and Family Museum, the Bettendorf Fire and Police Departments, Genesis Health System, and Bethany for Children and Families to ensure student and family needs are consistently met. The district also accesses state and federal resources effectively. For example, the Neil Armstrong Elementary School applied for and received an Innovation Grant from the Iowa Department of Education. “Focused Learning Increases Proficiency” provides a full-time behavior/literacy coach and paraprofessionals to work in K-3 classrooms for 60 minutes per day. Program staff members assist with self-regulation, positive behavior, and increased engagement in literacy. The district assists the Rock-It Academy provides nutritious meals and healthy snacks through the United States Department of Agriculture Food and Nutrition Services. Neil Armstrong Elementary Schools refers students and families to community-based programs and services such as:

- Mississippi Bend Area Education Agency for “Positive Behavior Intervention and Support” family programs
- Bettendorf Community School District Outreach Program for families with housing, food, clothing, transportation, and medical arrangements
- Vera French Mental Health Center for mental health assessment, treatment and support
- Eastern Iowa Technical Community Colleges for Adult Basic Education, ESL, and GED programming, and
- The Community Action Agency of Eastern Iowa for Early Head Start, Head Start, financial assistance and management.

To promote the overall sustainability of Rock-It Academy, the Advisory Committee and community stakeholders ensure the program continues to:

- Identify and target students with academic needs
- Coordinates regularly with the Bettendorf Community School District
- Hires and retains certified teachers and staff
- Works closely with schools, parents, and students
- Explore funding opportunities such as Community Foundation, United Way, and Cultural Trust.

Bettendorf Community Schools continues to sustain the program by utilizing its resources to efficiently operate the program:

- Providing school facilities to house the Rock-It Academy,
- Provide curriculum and support for instructional practices,
- Financial support and advocacy, and
- Coordinate extended learning program costs within the district to create cost efficiencies.

Communication Plan

The Rock-It Academy Advisory Board designs a Communication Plan to disseminate program information to students, families, and community stakeholders detailing existing resources and strategies developed specifically for the program. The Rock-It Academy Advisory Committee and community stakeholders collaborate with afterschool professionals at the local, state, and national levels to share program information, activities, and results.

The Bettendorf Community School District disseminates information to parents about district programs and activities systematically. Rock-It Academy brochures and flyers are distributed twice yearly to students and are available at school events such as PTA meetings, Kindergarten Roundup, and fall and spring parent/teacher conferences. The district guarantees that program information is provided to the teachers, administrators, and school counselors who are responsible to refer students to the Academy. Academy staff make personal contacts with potential students and families to provide awareness and information. Neil Armstrong Elementary School survey participating families to determine how they became aware of the program. Replies include:

- Academy flyers and brochures
- Presentations at school meetings
- Direct communication from Neil Armstrong staff (teachers, counselor, principal),
- Word of mouth (friends, neighbors, co-workers)
- Students participating the program.

The Bettendorf community is informed about the program through: flyers and brochures, presentations, and the Neil Armstrong website <http://na.bettendorf.k12.ia.us/>. The school's website also includes information about activities and projects as well as evaluation results. Key findings from the evaluation are available through school newsletters provided throughout the schoolyear and weekly in the summer months. The Academy regularly presents information about the progress of the program to the Bettendorf School Board. The annual "Lights on Afterschool" celebration includes student presentations of service learning projects and is open to families and interested community members. Bettendorf Community Schools receives considerable and favorable media coverage of student activities and provide press releases for the Rock-It Academy.

Partnerships

Bettendorf Community School District

The Bettendorf Community School District provides support for the Neil Armstrong Elementary Rock-It Academy in multiple ways including: cooperative planning, transportation, nutritious meals and healthy snacks, and professional development and technical assistance.

The district provides:

- Classroom and recreational space for the daily operation of the Academy,
- Curriculum consultation to ensure program activities align with district standards and benchmarks, and
- Allocated time for building staff and Academy staff consultation and/or refer individual students for academic assistance in literacy and math.

Bettendorf Community School District has developed long-term and meaningful partnerships with community-based organizations that positively impact programming and sustainability.

Bettendorf Parks and Recreation

Bettendorf Parks and Recreation (BPR) partners will offer students regular participation in established summer day camp programming from 12:30 – 4:00 pm each afternoon during the summer months. In keeping with its mission “to provide recreational opportunities that enrich the quality of life for all”, the BPR summer program offers hands-on activities that incorporate the arts and physical activity and is a of a special benefit to academy participants who have spent three hours per day reading and math activities. Activities promote teamwork, collaboration, and physical exercise.

Bettendorf HyVee

Bettendorf HyVee collaborates with the Rock-It Academy by providing current information on nutrition for students as well as hands activities that assist students to prepare nutritious meals and healthy snacks. HyVee supports Family Literacy Events by working collaboratively with students to plan and prepare a nutritious meal for their families. HyVee provides information and workshops for families as well, keeping in mind income and resources available to families. HyVee also hosts an annual field trip for the Academy to explore the local store.

Bettendorf Police Department

The Bettendorf Police Department provides information about public safety for Rock-It Academy students and families. During the winter months, Academy students will assist the Bettendorf Police Department to sort, wrap, and pack baskets to be distributed to disadvantaged families. The Bettendorf Police Department hosts a field trip for students.

Bettendorf Fire Department

The Bettendorf Fire Department partners with the Rock-It Academy to increase attachment to the local community and to provide fire safety awareness. The Bettendorf Fire Department performs an annual “Fire Prevention Puppet Show” and supports students as they create their own puppets. Bettendorf Fire Department will also provide workshops for parents and a field trip for Academy participants.

Eastern Iowa Community Colleges (EICC)

Eastern Iowa Community Colleges accepts referrals for Rock-It Academy family members and assists them to determine which of the many adult literacy programs best meet needs. EICC assists family members with enrollment and to identify eligibility for needs based financial assistance or scholarships.

All active partners are invited to participate on the Advisory Committee along with parents, and representatives of community-based organizations and are engaged meaningfully in the day-to-day operations of Rock-It Academy. Partners establish yearly schedules for academy activities and projects, fiscal management, and evaluation. The Committee also identifies additional partners and resources and arranges to meet with potential partners to secure their support for the Academy. The Committee builds upon existing collaborative relationships, connects program strategies, and provides for a unified system of service for students and families. Attached is a Memorandum of Understanding that delineates roles and capacities of each organization participating in Rock-It Academy.

Academy participants work on service learning projects of their choice, planning and implementing a wide range of activities and partnering with selected community-based groups. At completion, teams of students present their projects at a Family Literacy Event, a PTA meeting, and as a spotlight at a Bettendorf School Board Meeting. Community partners are encouraged to attend any of these events.

Rock-It Academy currently partners with a range of community-based organizations to provide services, incentives, and educational enhancement programs, including:

- Kona Ice provides in-kind treats to celebrate student reading achievement
- HyVee donates food and other resources for Family Literacy Events
- The Bettendorf Police Department Social Worker meets monthly with Neil Armstrong's Mental Health team
- Bettendorf Fire Department provides fire safety assemblies and programs
- Mississippi Bend AEA's "Coats for Kids" drive benefits Neil Armstrong student
- St. John Vianney Catholic Church provides healthy snacks
- Hovey Foundation funds and provides basis items for students and their families
- Girl Scouts support students and families with learning opportunities outside school
- Bettendorf Community Schools Foundation assists with funding and volunteers
- Neil Armstrong PTA facilitates enhancement experiences and funds for technology and sports equipment
- Bettendorf Rotary Club members serve as volunteers in first and second grade and provides dictionaries for fourth graders.
- Lions Club and Eye Care Pavilion provide free vision screening
- St. Ambrose University hosts field experiences and student volunteer

Evaluation

Data Collection: Bettendorf Community School District uses a variety of formative qualitative and quantitative measures to generate program feedback so that an annual summative evaluation can be completed by the program staff, program evaluator, and the advisory committee. The 21st CCLS requirements including Rock-It Academy attendance, activities, goals and objectives will be presented annually within a local evaluation report.

Formative Measures	Responsible Party	Timeline
<i>FastBridge</i> ® reading and mathematics fall, winter, and spring student achievement progress measures. (GPRA mathematics and reading feedback)	BSCD	Fall Winter Spring
Iowa Assessment annual statewide reading and mathematics accountability measure (GPRA English feedback)	Classroom Teachers	April or May Annually
Student enrollment, program attendance, and activity attendance	BSCD	Annually in July
Rock-It Academy enrollment, attendance, discipline referrals, and suspensions	Program Director	Daily
Parent, teacher, student or staff survey results	Program staff	Periodically
GPRA teacher-reported improvements in homework completion, class participation, and student behavior measures through qualitative teacher survey feedback	Program Director	Annually
Student qualitative social assessment addressing based on observations by teachers regarding student behavior changes in the classroom	Program Director	October and May

Evaluator: Dr. Edward Gronlund, an independent evaluator, who has the capacity and experience to conduct comprehensive, rigorous program evaluation in compliance with Iowa Department of Education requirements will collaborate with the program director. Dr. Gronlund has more than 10 years of experience with federal and state program evaluation projects providing the necessary statistics and research methods as well as experience in the evaluation of 21st Century CCLC programs in eastern Iowa.

Data Analysis: Dr. Gronlund will provide necessary technical expertise so that program director and staff have formative and summative evaluation methods that will generate reliable feedback and valid annual data for the annual local evaluation report. A notable measure that will provide quality feedback is *FastBridge*® reading and mathematics assessment because the assessment has normed student achievement growth rates embedded and program staff will have feedback regarding closing the achievement gap between Neil Armstrong students and currently higher performing other district elementary schools in more affluent neighborhoods. Another notable qualitative measure will be a teacher observation survey that is pre and post each school year to measure positive changes in student learning behaviors. The **formative methods** during the school year and summer to measure the program goals and objectives are:

Goal One, Objectives a, b, and c will be measured using formative assessment methods to gather reading and mathematics activity quantitative data: participate rates; teacher reported student academic learning behavior changes (also qualitative); *FastBridge*® reading and mathematics standardized assessments; and Iowa Assessment norm-referenced reading, English, and mathematics trends.

Goal Two, Objectives a, b, c and d will be measured using formative assessment methods to tally participation rates by event and/or activity by students and parents. The most notable tallies will be family events, parent planning participation, parent-teacher conferences, and advisory committee engagement.

Goal Three, Objectives a, b, c, and d will be measured using formative assessment methods record service learning and field trip participation. Teachers will complete social and learning behavior qualitative student observation survey feedback.

The **summative methods** used by the program director and staff in collaboration with the program evaluator will be techniques to tally data, analyze trends, and build trajectories. These will be both quantitative and qualitative feedback. The program evaluator will assist the program staff in developing the emerging trends as a trajectory so that these annual analyses may be presented to the advisory committee to refine, improve, and strengthen the Rock-It Academy efforts to reach and exceed the program outcomes.

Evaluation Results: The annual summative feedback will be compiled into a local evaluation report and placed on the district's website. The annual report will be shared with program partners, stakeholders, teachers, and advisory committee to communicate the impact of the Rock-It Academy on participating students and families.

Budget Narrative

Personnel: BCSD requests support for high-quality dedicated staff to provide the proposed programming. The request will support service to 100 before and after school children as well as 75 summer school children. (175 students served and enrolled.)

- **Program Director:** The Program Director will work 20 hours per week which is 36 weeks during the school year and six week during the summer. The Director reports to the program Advisory Committee and the school principal. The Director facilitates all program operations, acts as a liaison between the children, school, and families. The Director will receive an hourly wage (720 hours per school year and 120 hours per summer session) and the compensation will be the district's hourly professional rate (\$25.58 per hour).
- **School Year:** The Program will have three Iowa-certified teachers tutoring 4 hours per week for 32 weeks (384 total hours). The teachers will receive hourly wage at the district's professional rate (\$25.58 per hour).
- **School Year:** The program will have eight Youth Mentors will work with children whenever they are not with teachers for 20 hours per week (one hour each day before school, just over two hours each day after school, and two hours twice a month after school during early hours) for 32 weeks. The Youth Mentors will receive the district's para professional wage rate (\$15.71 per hour).
- **School Year:** The monthly program Literacy Nights will be supported by the Program Director, one teacher, and one Youth Mentor. The staff members attending these night time activities will be compensated at the district's compensation rate.
- **Summer School:** The Program will have four Iowa-certified teachers supporting the program 20 hours per week for six weeks (480 total hours). The teachers will receive an hourly compensation based on the district's professional rate (\$25.58 per hour).
- **Summer School:** The Program will have two Youth Mentors support the program 20 hours per week in the morning (240 total hours) and they receive the para professional wage rate (\$15.71 per hour).

The program personnel costs include the employer's FICA and IPERS contributions. District will process all compensation according to the rates established by federal and state law.

Staff Travel: In addition to traveling to and from work, for which the program does not pay mileage, program staff visit parents at home (when needed) and transport materials and food to support site operations. When emergency situations arise, staff members transport children. BCSD requests support for 3,000 miles/year at the standard district's mileage rate of \$.39, for a total of \$1,185 per year.

Materials: Bettendorf Community School District requests \$11,500 per operational school and summer program year for materials and supplies. The amount will support new curricula to remain aligned with the District, along with the paper, crayons, scissors, rulers, glue, and other supplies to support enrichment activities for 100 children during the school year and 75 children in the summer. Within the requested amount, the program plans to provide software for the children to use in the school computer lab. The program will conduct outreach and purchase STEAM materials and supplies. The request includes the necessary materials for the Family Literacy nights, which provide family activities at the monthly events, along with support for the books and games families use at the events and take home with them.

Professional development: The program will provide training to retain high-quality staff, and BCSD requests \$11,125 per school and summer program year. The professional development is 5% of the program budget complying with the application 5% funding requirement. The program

will use these funds for in-person and online training from professionals, materials for the Program Director to use in training, two trips per year to Des Moines for 21st CCLC meetings, and for sending staff to regional, state, and national afterschool conferences so that they can share information with other staff.

Student access is vital to effective programming. The actual cost for busing within the BCSD is \$2.00 per mile for each bus and \$18.55 per hour (additionally add employer FICA and IPERS which equals \$21.55 per hour total wage cost) for the bus driver. The program will operate each day school is in session (178 days). During the school year, buses will take children home from the program after school but will not bring them to the program in the morning. About twice each month during the school year, the program will take children on a local field trip. In the summer, buses will transport children from their homes to the program and from the program home, along with one field trip each week. As is apparent, the total cost for busing exceeds the maximum permitted by 21st CCLC. BCSD will assume responsibility for the amount over the 8% budget maximum. The table below represents the application's request for grant funding.

\$2 per mile + \$21.55 per hour	Days	Miles	Hours	Cost
Home during school year	178	10	1.5	\$9,314
School year field trips	18	20	2	\$1,496
Summer home to program	30	10	1.5	\$1,570
Summer program to park	30	2	1	\$767
Summer program to home	30	10	1.5	\$1,570
Summer field trips	7	20	3.5	\$808
Total Grant Request				\$15,525

Evaluation: The program will have a program evaluator to enable data-driven improvement and sustainability through the validation of program processes and data utilization. The program evaluation services will be provided by Dr. Edward Gronlund an experienced program evaluator. He is currently supporting Neil Armstrong Elementary School's evaluation needs. The annual \$4,500 evaluation fee will cover the time necessary to organize, analyze, and evaluate program feedback as well as provide support for the program leaders efforts to complete the local evaluation report.

Administration. BCSD acts as employer of record for program staff, providing all human resources and payroll administration functions. In addition, BCSD provides grant and fiscal management, maintaining the budgets and providing all required fiscal reporting. All are vital to a successful program and BCSD provides these functions for 8% of the requested budget in accordance with the District's approved 4.46% restricted indirect cost rate. The District and other partners provide in-kind administrative services with no compensation, including community relations, advocacy, and regular additional consultation.

With this request for 21st CCLC support, BCSD seeks to supplement, rather than supplant, current funding. Program services are equally accessible to all students targeted for services, regardless of their ability to pay, and the program will not charge any families for program participation. The BCSD thanks 21st CCLC for considering this application.

Memorandum of Understanding

The Bettendorf Community School District (BCSD), Bettendorf HyVee, Bettendorf Parks and Recreation Department (BPR), Bettendorf Police Department (BPD), Bettendorf Fire Department (BFD), and Eastern Iowa Community College (EICC) enter into a collaborative agreement to support the Rock-It Academy. BCSD is the named applicant and fiscal agent and provides support for the Rock-It Academy Afterschool Program for at-risk students and their families at Neil Armstrong Elementary School. Partners support high quality extended learning time and agree to serve on the Advisory Committee. The application for funds to initiate, continue, expand, and monitor before and after school and summer programs and to implement a Family Literacy Program at Neil Armstrong Elementary School in Bettendorf is submitted to the Iowa 21st Century Community Learning Centers Program, Iowa Department of Education.

The organizations have enjoyed formal and informal collaborative relationships for many years. Over the past decade, BCSD conducted programming, developed contract agreements, served as fiscal agent, and completed program evaluation for a number of projects and donors such as: Safe Schools Healthy Students, HAVLife Foundation, and the Hovey Foundation. BSCD will continue to provide facilities to house the Rock-It Academy, allowing students to use classroom spaces, playground equipment, and common areas to conduct educational, enrichment, and recreational activities and provides for nutritional snacks. The BPD and BFD are long time partners who have presented informal programs and field trips for Bettendorf students. The BPD coordinates holiday baskets for identified Bettendorf families and HyVee provides in kind donations and informational programming. BPR agrees to enhance summer programming. EICC has provided residents with adult learning experiences since 1966.

The partners agree to collaborate and expand extended learning time and Family Literacy programming at Neil Armstrong Elementary School through the Rock-It Academy.

Agreement

Bettendorf Community School District (BSCD):

1. Develop and maintain contracting agreements
2. Serve as fiscal agent
3. Maintain documentation and reports
4. Conduct program evaluations
5. Serve as Employer of Record for program staff
6. Provide classroom space, facilities, and equipment
7. Provide technical support through the BSCD Technology Department
8. Provide bus transportation for program participants, as allowed by district budget
9. Provide curriculum consultation to ensure program activities align with BSCD standards and benchmarks
10. Provide food service for the program during the school year and during the summer
11. Allocate time for the teaching staff and principal at Neil Armstrong Elementary to meet regularly about participating students
12. Provide student level data to the evaluator for the purpose of evaluating the Rock-It Academy. 21st CCLC data include:

- a. Student achievement data from Iowa Assessments and other district-wide assessments
 - b. Student enrollment and attendance in regular school day program
 - c. Student discipline referrals, suspensions, and school safety
 - d. Other measures of academic progress for all students, e.g., grades
- 13. Coordinate with teaching staff and academy staff to provide appropriate professional development
- 14. Support administrative offices for program staff

Rock-It Academy Program Director:

- 1. Leads the implementation and evaluation of programming at Neil Armstrong Elementary School
- 2. Oversees recruitment, screening, hiring, training and retention of certified teachers and Youth Mentors
- 3. Provides appropriate professional development for program staff
- 4. Coordinates planning of program activities with Neil Armstrong Elementary School and BSCD staff
- 5. Conduct and monitor activities to ensure student safety and quality programming

Bettendorf Parks and Recreation (BPR) Department:

- 1. Facilitate enrollment of summer Rock-It Academy students in the BPR summer day camp program at no charge to families and with tuition provided through grant funds
- 2. Confer with Academy staff to plan and conduct recreation, team building, and fitness activities
- 3. Provide hands on activities incorporating arts and physical activities during the Academy school year program
- 4. Report student attendance, progress, and accomplishments

Bettendorf HyVee:

- 1. Provide nutritional information for Rock-It Academy students and families
- 2. Assist students to prepare healthy snacks and meals
- 3. Host a field trip to the Bettendorf HyVee grocery store

Bettendorf Police Department:

- 1. Provide Rock-It Academy students with information about public safety
- 2. Provide a workshop on public safety at a Family Literacy Event
- 3. Host a field trip to the Bettendorf Police Department
- 4. Allow students to assist in the creation of holiday baskets for at risk families

Bettendorf Fire Department

- 1. Provide fire prevention puppet shows to students enrolled in the Rock-It Academy
- 2. Host a field trip to the Bettendorf Fire Department
- 3. Provide a workshop on fire safety issues at a Family Literacy Event

Eastern Iowa Community Colleges (EICC)

- 1. Accept referrals of family by Rock-It Academy staff
- 2. Work with family members to determine which EICC's adult literacy programs would best meet the family members needs

3. Assist family members with enrollment and financial assistance and/or scholarships as appropriate
4. Identify and provide literacy supports for family members

All partners will;

1. Actively participate on the Rock-It Academy Advisory Committee to identify and resolve emerging issue and challenges, celebrate success, and identify emerging needs
2. Provide services and activities within the scope of the proposed budget
3. Consult with Neil Armstrong in planning and implementing extending learning time activities
4. Advocate for quality extended learning time within the Bettendorf community
5. Support extending learning time and Family Literacy programming to the extent of their ability and resources

All Rock-It Academy Partners agree to the following:

1. All references to “extended learning time programming” in this agreement include Family Literacy programming
2. Student well-being, academic achievement, and social development are the ultimate goals of the academy
3. Confidentiality of student and family information will be enforced; program staff will not divulge any individual student information

By signing the Memorandum of Understanding, each partner makes a commitment to work together cooperatively to achieve the goals of the Rock-It Academy. The term of this understanding is three years from the award date.

**Application Cover Page
21st Century Community Learning Centers**

**Iowa Department of Education
Grimes State Office Building
400 E 14th Street
Des Moines, Iowa 50319**

Mail Applications to:

Jodi Bruce

Iowa Department of Education
Grimes State Office Building
400 E 14th Street
Des Moines, Iowa 50319-0146

jodi.bruce@iowa.gov

Address all questions to: vic.jaras@iowa.gov

APPLICATION INFORMATION

Applicant Serving as Fiscal Agent (Applicant Agency)
Bettendorf Community School District

County: Scott		Amount Requested: \$202,500 (Total for Year 1 from Form D1)	
Director of Agency: (Superintendent, City Manager, Executive Director, etc) Dr. Mike Raso		Grant Contact/Project Director: Jennifer Watkins	
Agency Name: Bettendorf Community School District		Agency Name: Neil Armstrong Elementary School	
Address: 3311 18 th Street		Address: 3311 Central Ave.	
City: Bettendorf	Zip: 52722	City: Bettendorf	Zip: 52722
Phone: 563-359-3681	FAX: 563-359-3685	Phone: 563-359-8275	FAX: 563-359-5228
Email: mraso@bettendorf.k12.ia.us		Email: jwatkins@bettendorf.k12.ia.us	
DUNS Number:			
Data Collection and Evaluation Contact: Dr. Edward Gronlund		Fiscal Contact: Dallon Christensen	
Address: 729 21 st Street		Address: 3311 18 th Street	
City: Bettendorf	Zip: 52722	City: Bettendorf	Zip: 52722
Phone: 563-359-1371	FAX: 563-359-5967	Phone: 563-359-3681	FAX: 563-359-3685
Email: egronlund@aea9.k12.ia.us		Email: dalchristensen@bettendorf.k12.ia.us	

BEFORE YOU APPLY

These steps should be completed **before** you begin writing your application. Please submit this form with your application.

- If you are in non-compliance, **STOP**. You are not eligible to apply until your non-compliance issues have been resolved. 2 CFR Ch. II 200.338 -If a non-Federal entity fails to comply with Federal statutes, regulations or the terms and conditions of a Federal award, the Federal awarding agency or pass-through entity may impose additional conditions. (e) Withhold further Federal awards for the project or program.
- Free and Reduced Lunch Rate: If you do not have 40 percent minimum free and reduced lunch rate for each building that you are proposing to serve, **STOP**, and remove the buildings that do not have a 40 percent minimum from your application.
- The Free and Reduced Lunch percentage is determined by the Title I, Iowa Department of Education spreadsheet that is publicly posted on the date that the application is released and available to all applicants via this page: : <https://educateiowa.gov/documents/school-fri/2018/08/2017-18-iowa-public-school-k-12-students-eligible-free-and-reduced>. This document is updated January 24, 2017, by building level. **Do not use any other spreadsheets or lists to determine the Free and Reduced Lunch Rate.**

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

- **What is the Free and Reduced Lunch Rate for each site?** List below (use as many lines as necessary):
 - ☒ Site/Building Name: Neil Armstrong Elementary
 - Free and Reduced Lunch Rate Percentage: 54.58%
 - Site/Building Name: _____
 - Free and Reduced Lunch Rate Percentage: _____
 - Site/Building Name: _____
 - Free and Reduced Lunch Rate Percentage: _____
- **Partnerships:** Application proposes to partner with a minimum of 5 community organizations as evidenced by signed Memoranda of Understanding (MOUs).
Yes ☒ No _____ (If no: the application is not complete.)
- **When will the program run?** (Check or highlight applicable option(s) below):
 - Summer School Only
 - Afterschool Only
 - Before and After School
 - ☒ Before and After School and Summer
 - Afterschool and Summer
- **Funding Formula:** Use the funding formula spreadsheet to calculate your award request (found in the supporting materials with the FY19 Request for Applications):
 - 100 number of children x 180 days x \$10.00 either \$7.50 (just afterschool) or \$10.00 (Before and afterschool) per day = \$180,000 (total funding request for before and afterschool programs)
- **Summer School Formula**
 - 75 children x 30 of days = (minimum 30 days) x \$10.00 = \$22,500 (total funding amount for summer)
 - Summer school-only programs end in that quarter when summer school has been completed. 95 percent of the grant funding needs to be expended at the end of first quarter.
 - The funding formula helps to estimate a starting budget that is modified by partner and district contributions reflected in the budget narrative.

Funding Request for Year One: \$202,500
Number of Children Served in Year One: 100

LEGAL STATUS OF APPLICANT

(Check one box below and provide appropriate agency identification information)

- ☐ City or City Agency
- ☐ County or County Agency
- ☐ State or Federal Agency
- ☐ State College or University
- ☐ Community College
- ☐ County Office of Education
- ☒ School District
- ☐ Tribal Council
- ☐ Military Installation
- ☐ Private Nonprofit Organization-
Number of years in operation _____
- ☐ Private For-Profit Organization
Number of years in operation _____

Enter Federal Employer ID Number:

OR
Enter School District Code
0621

(If applicable) Enter Child Care License #:

COMMUNITY TYPE

Please use the U.S. Census definitions below to identify the population size of your community.
<https://www.census.gov/quickfacts/fact/table/US/PST045217>

- ☒ Urban: 50,000 or more people
- ☐ Urban cluster (suburban): between 2,500 and 49,999 people
- ☐ Rural: 2,499 or fewer people

REQUEST FOR COMPETITIVE PRIORITY

It is the responsibility of the applicant to request and provide documentation of competitive priority in scoring of applications. Below, please check the boxes for priority you are requesting and provide explanation of the documentation provided to substantiate your request. Examples of documentation are provided.

- ☐ Application proposes to serve children and youth in ***schools designated "Priority" or "Needs Improvement" on the Iowa School Report Card*** AND is jointly submitted as a collaboration between local educational agencies receiving funds under Title I and a community-based organization or other public or private entity that contributes to the program. NOTE: This collaboration cannot include vendors. *Up to 5 additional points awarded.*

Documentation (2 pieces required):

Examples of documentation: 1. Original signatures of joint applicants **AND** MOUs recognizing joint submission. 2. Look up your school on the Iowa School Report Card online at <http://reports.educateiowa.gov/schoolreportcard>.

☒ Application proposes to serve **a county with more than 18% child poverty**. *Up to 5 additional points awarded.*

Documentation: Iowa Department of Education, Scott County Kids, and the U.S. Department of Education (U.S. Census Tract).

Examples of documentation: Look up your county at https://www.cfpciowa.org/documents/filelibrary/kids_count/2016_data/2016_KCCP_0B0ECD1FC15F2.pdf

☐ Application proposes to serve rural communities (**community with population 2,499 or below**). *Up to 5 additional points awarded.*

Documentation: _____

Example of documentation: Look up city populations at <https://www.census.gov/quickfacts/fact/table/US/PST045217>

NOTE: *Up to 5 additional points awarded for each category. When an application is received for multiple districts/buildings, the points will be determined by the number of districts/buildings that qualify for the points. If you are applying for more than one county, or community, provide data for each site in your application.*

FORM A: SITE INFORMATION

*Please fill out this section for **each site** you plan to operate under the grant.*

21CCLC Site Name: Neil Armstrong Elementary		
Site Address: 3311 Central Ave.		
City, State, Zip: Bettendorf, Iowa 52722		
Phone: 563-359-8275		
Site Contact Person: Jennifer Watkins		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 st Century Community Learning Centers Program
Neil Armstrong Elementary	311	100

21CCLC Site Name:		
Site Address:		
City, State, Zip:		
Phone:		
Site Contact Person:		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 st Century Community Learning Centers Program

21CCLC Site Name:		
Site Address:		
City, State, Zip:		
Phone:		
Site Contact Person:		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 st Century Community Learning Centers Program

21CCLC Site Name:		
Site Address:		
City, State, Zip:		
Phone:		
Site Contact Person:		
Feeder School Name(s)	Building Number(s)	# of pupils from this school in 21 st Century Community Learning Centers Program

(If more sites are included in the application, please duplicate this form.)

FORM B: ASSURANCES & AGREEMENTS REQUIRED OF ALL APPLICANTS

Part A: Nondiscrimination

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will comply with federal and state laws which prohibit discrimination on the basis of gender, race, national origin, disability, age, and religion in educational programs. Multicultural, gender fair approaches will be used in planning and implementing request for applications programs. Programs will provide accommodations to students learning English as a second language.

Part B: Use of Funds

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will primarily target students who attend schools eligible for Title I school wide eligible programs and their families. Funds will be spent under the guidelines for federal grants https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Part C: Supplement, not Supplant

As the designated applicant agency representative, I certify that funds from 21st Century Community Learning Centers Program will supplement, not supplant, existing services and funds. I further certify that funds under this program will be used to increase the level of state, local and other non-federal funds that would, in the absence of these Federal funds, be made available for authorized programs and activities, and will not supplant federal, state, local, or non-federal funds.

Part D: Fiscal Control and Accounting Procedures

As the designated applicant agency representative, I certify that an annual fiscal audit will be conducted and adequate, accurate attendance records will be kept for the 21st Century Community Learning Centers Program. I further certify that the collaborative will 1) submit periodic program and fiscal reports as required by the state fiscal agent, including but not limited to, the number of pupils served, and expenditure of funds for which they were granted; 2) maintain records and provide access to those records when requested by the state fiscal agent; 3) maintain all supporting documentation of the status and results of the initiative for up to three years from the date of submission of the final expenditure report.

Part E: Control of Funds

As the designated applicant agency representative, I certify that it assumes responsibility for the control of funds received under this request for applications. It is acceptable to subcontract with another agency for fiscal management of the grant funds.

Part F: Program Accountability

The request for applications program manager or fiscal agent is responsible to notify the Iowa Department of Education immediately any time a deviation occurs or necessity arises to alter any of the goals, program elements, budget or other sections as stated in the request for applications. Program agrees to provide a minimum of 60 hours contact time a month and 30 days of summer school (if applicable).

Part G: Evaluation and Data Collection

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program agrees to collect additional data that will be necessary for the

evaluation of the 21st Century Community Learning Centers Program, as may be required by the Iowa Department of Education and the U.S. Department of Education.

Part H: Program Site

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program will take place in a safe and easily accessible facility. The program site selected is either an elementary or secondary school-site setting or another location that is at least as available and accessible as the school site.

Part I: Collaboration with Schools

As the designated applicant agency representative, I certify that the 21st Century Community Learning Centers Program was developed and will be carried out in active collaboration with the schools the students attend. Effective integration of the 21CCLC with the regular school day requires that there be a dedicated effort to achieve ongoing communication and articulation of issues between regular school and before and after school staff. Such efforts might include, but are not limited to, quarterly meetings with the principal, combining meetings or training opportunities, identifying preferred methods of communication (e.g., a note in the school mailbox, e-mail, etc.), or case conferencing regarding individual students.

Part J: Notice to the Community

As the designated applicant agency representative, I certify that the community to be served by the 21st Century Community Learning Centers Program was given prior notice of this applicant's intent to submit an application.

Part K: Public Review of the Application

As the designated applicant agency representative, I certify that this application and any waiver requested have been made available for public review.

Part L: Parent Consent

As the designated Applicant Agency, I certify that a process will be put in place to obtain parent consent from the parents of students who participate in the proposed Community Learning Center program for the purpose of transferring records between the participant students schools and the proposed program. The Applicant agrees to meet with project staff at the Iowa Department of Education upon request.

Part M: Private and Public School Consultation

As the designated Applicant Agency, I certify that I have consulted with the private and public school(s) within the boundaries of the school(s) that this application proposes to serve. I certify that the proposal meets the requirement that grantees must provide comparable opportunities for the participation of both public- and private-school students in the areas served by the grant. Include names, dates, and signatures on the separate form.

Part N: Grant Termination (Additional conditions in Appendix D)

Grantees are subject to annual progress review by the Iowa Department of Education. The department may terminate a grant with a 10 day notice as a result of a non-compliance issue(s) or if federal funding is no longer available.

NEW FORM D1: 21CCLC APPLICATION FUNDING REQUEST SUMMARY

21CCLC TOTAL FUNDING REQUEST (Before and/or After School and Summer Program Funds)			
Number of program sites included in this application:	Total number of students being served (all sites for one year):	Total first-year funding request (all sites):	Total three-year funding request (all sites):
<u>1</u>	<u>100 before and after school and 75 summer school</u>	<u>\$ 202,500</u>	<u>\$ 607,500</u>

FUNDING FOR EACH SITE INCLUDED IN THIS APPLICATION				
NOTE: A program site may serve students from many schools. For example, a location that serves students from different schools would be considered one Program Site.				
Name of Program Site(s) (School Year)	Year 1 Funding Request	Year 2 Funding Request	Year 3 Funding Request	Total Funding Request (3-year total)
Neil Armstrong Elementary School	\$ 180,000	\$ \$180,000	\$ 180,000	\$ \$540,000
	\$	\$	\$	\$
	\$	\$	\$	\$
Name of Program Site(s) (Summer School)				
Neil Armstrong Elementary School	\$ 22,500	\$ 22,500	\$ 22,500	\$ 67,500
	\$	\$	\$	\$
				Neil Armstrong Elementary School

FORM D2: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT PROGRAM

Applicant Agency:

Bettendorf Community School District

Afterschool Site: Neil Armstrong Elementary School

Directions: **Provide a proposed budget for each proposed program site.** Totals are to be listed on Form D1.

Restrictions: Please refer to **Section II C** of the RFA for specific budget restrictions. **Students Served:** Enrolled 175

Category	Year 1		Year 2		Year 3	
	Student Program	Family Literacy	Student Program	Family Literacy	Student Program	Family Literacy

	\$149,634	\$1,000	\$149,634	\$1,000	\$149,634	\$1,000	
	\$985	\$200	\$985	\$200	\$985	\$200	
	\$10,000	\$1,500	\$10,000	\$1,500	\$10,000	\$1,500	
development (per year)	\$9,000	\$1,125	\$9,000	\$1,125	\$9,000	\$1,125	
S, etc. (per year)	\$15,525		\$15,525		\$15,525		
(per year)	\$4,000	\$500	\$4,000	\$500	\$4,000	\$500	
/ Indirect (per year)	\$9,031		\$9,031		\$9,031		
	\$198,175	\$4,325	\$198,175	\$4,325	\$198,175	\$4,325	