**Iowa 21st Century Community Learning Centers**

**Professional Development Committee**

***Meeting Agenda***

April 1, 2022

9:00 – 10:00 a.m.

Join Zoom Meeting

<https://zoom.us/j/96441632428?pwd=NEZXNkk0c0hlNE9ZRlVTMlY1OTVQQT09>

Meeting ID: 964 4163 2428

Passcode: 666908

**COMMITTEE MISSION:** This committee provides input and assists with outreach and professional development activities, such as the coordination of the spring annual out-of-school time conference, as well as the regional summer and fall workshops for the 21CCLC network and other out-of-school time providers.​

**2020-2021 COMMITTEE GOALS:**

1. To develop and implement a component of the Impact Afterschool Conference to highlight the network’s accomplishments through an Iowa Best Practices Day (Lightning Sessions during Impact).
2. Encourage and support presentations from Iowa programs at national professional development offerings.

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Barb Schmitz | Oelwein |  |
| Billy Stone | Oakridge | x |
| Cassie Gerst | Burlington |  |
| Dave Welter | Volunteer |  |
| Heidi Brown | DMPS | X and Jane Bishop |
| Janay Jones | Iowa City |  |
| Jessica Walter | Council Bluffs | x |
| John Spinks | Oakridge  |  |
| Nikki Clausen | Council Bluffs |  |
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**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Professional Development Template | Create a “cheat sheet” or a “guide” that would accompany the PD template for programs to utilize when completing the form. The guide would provide examples of each category, explain each category and allow programs to better understand how to categorize their training. Changing the “drop down” bottom denoting the type of PD to allow for multiple types of training in one line. *The PD form is important for federal documentation but also to look for synergies on PD to align resources, etc. Next Steps: IAA create cheat sheet for review by PD Committee* |
| Impact Afterschool Conference | *Ask for feedback on new location and Monday/Tuesday dates**-Preference is for latter part of the week since many people play a pivotal role in the clubs and Mondays are an important day. Worry about missing Mondays.* *-They liked the idea of location change IF it is close by for out of town guests* |
| Best Practice Webinar – Idea Solicitation (June) | *-GPRA, Staff Shortages and Staff Retention**-Staff noted that some are off contract in June so it may not be well attended.**-Mental Health – Address for Staff and Students* |
| Successes/Barriers and General Sharing | *-Staff Retention**-Can hourly rate be increased since carryover is only 15%? Can pay time and a half. (Just remember it can’t be promised as sustainable or district doesn’t allow overtime)* |
| Remote/Virtual PD Opportunities | *-Vic shared a website that had some excellent mental health resources.* |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
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**NEXT MEETING DATE: June 3, 2022**

**ADJOURN**