**Iowa 21st Century Community Learning Centers**

**Evaluation Committee**

***Meeting Agenda***

December 7th, 2021  
9:00AM

Join by Zoom Meeting:

[https://zoom.us/j/99119011661?pwd=WWdtOEk0YVFDdDgxOUNnWkhDTjYzUT09](https://www.google.com/url?q=https://zoom.us/j/99119011661?pwd%3DWWdtOEk0YVFDdDgxOUNnWkhDTjYzUT09&sa=D&source=calendar&ust=1627395005346940&usg=AOvVaw2TX6_q9UVm671ajiMhnXYd)

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**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**2020-2021 COMMITTEE GOALS:**

**ROSTER**

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| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Kaitlin Schmidt | St. Mark Youth Enrichment | X |
| Amy Clair | Iowa City Schools | x |
| Dom Shirley | Des Moines Schools | x |
| Chuck Benge | Fairfield Schools | Katie Boatright will now join this committee as the rep from Fairfield |
| Loras Osterhaus | Clinton Schools | Retired, please change to Chol Chagai ([chol.chagai@csdkq.org](mailto:chol.chagai@csdkq.org)) |
| Beth Christoffer | Allamakee Schools | X |
| Elana Zalar | Council Bluffs Schools | x |
| Lynn Redenbaugh | Storm Lake Schools | x |
| Jenna Andrews | SHIP | X |
| Amy Whittington | Central Decatur Schools | x |
| Jennifer Watkins | Bettendorf Schools | No longer there |
| Shaney Ford | Davenport Schools |  |
| Lisa Stevenson | Marshalltown Schools/MICA |  |
| Billy Stone | Oakridge Neighborhood Services | X |
| Jenny Becker | Kids on Course |  |
| Colleen Gould | Bettendorf Schools | Switching committees due to time conflict but was able to attend this meeting |
| Nikki Clausen | Council Bluffs Schools | x |
| Abby Kempema | SHIP | X |

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Evaluation Reminders: | **Local Evaluation was due 11/30 (unless extended); APR data 12/15, statewide survey due 1/21**  Vic shared that extensions for your local evaluation are not a problem. These are given in one or two month extensions.  Please focus on getting your APR data entered. This is a compliance issue for sites. We are currently at 48% and data is to be entered by December 15. |
| Teacher Survey | **Review draft**  Kaitlin shared a draft of the new teacher survey that aligns with the new GPRA measures. The beginning language has stayed the same and the new measures look at attendance and engagement. Kaitlin asked the group if they would like to have a “did not need to improve” option. If a student already has a high level of engagement, is it accurate that they improved or did not improve when checking the box indicating that they did not need to improve might be the best fit. Vic suggested that we consider adding this in for us to be aware of as a state, but we won’t report it to the feds.  Beth suggested that we make sure this aligns with the evaluation as well. The language is similar but just enough different that it could cause some issues. Beth also suggested that OST sites prepopulate the names and grades section so that teachers can respond in a timely fashion.  Vic reminded the group that we are measuring improvement, not necessarily their grades. The new GPRA measures allows for program staff to complete this teacher survey as well.  Lynn stated that it depends if you are asking classroom teachers or program staff. Teachers may not be able to fully provide the full picture for what happens in out-of-school time.  Amy Clair clarified that we can use program staff only moving forward. Vic confirmed, one survey for any staff – teacher or program. Amy then asked about multiple staff completing the forms or should it just be a designated individual. This is the discretion of the site.  It was determined to add language “Improved (or maintained at a high level)” to the choice and “Needed improvement, but did not improve.” This keeps it simple and should meet reporting needs.  Everyone liked the open ended question at the bottom of the form as it gives an opportunity for anecdotal evidence for your local evaluation. |
| 21 APR Template | **Review to finalize and share with network**  Kaitlin showed the sheet with the committee indicating feedback received from the presentation at the Impact conference. She provided a sample of five students to see how things flow. There were pivot tables added, hourly calculations added, etc. There will be a sheet made for school year and summer. Kaitlin will email it to our group for a closer look. We should probably get this document out to the network sooner rather than later so any comments you have should be made ASAP. |
| Other |  |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
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**NEXT MEETING DATE: February 8, 2022**

**ADJOURN**