**Iowa 21st Century Community Learning Centers**

**Communications, Sustainability and Partnerships Committee**

***Meeting Notes***

March 16, 2022

11:00am

Iowa Afterschool Alliance is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/92223208693?pwd=eEtQMm4yUGJPMG5XUk10bnhIbFVsZz09>

Meeting ID: 922 2320 8693

Passcode: 050411

*Please mute your laptops/ phones as to reduce background noise.*

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**COMMITTEE MISSION:** This committee keeps current with 21CCLC activities and best practice examples occurring across the state and communicates examples of high-quality afterschool programming on a regular basis.

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**2021-2022 COMMITTEE GOALS:**

* Sharing Best Practices and Successes
* Establish the CSP Committee as a support to all other committees.
* Support the new additions to our committee name.
* Develop a Committee Guide.
* Address communication plans in response to COVID-19 (specific action steps)

**ROSTER**

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| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Aileen Hunnell | DMPS |  |
| Billy Stone | Oakridge  | X |
| Elana Zalar | Council Bluffs | X |
| Georgia Beeman | DMPS |  |
| Jackie Lambe | Dubuque |  |
| Katie Boatright | Fairfield | X |
| Kelsi Stanley | Des Moines Public Schools | X (Amy Joens) |
| Mel Hostetler | Iowa City |  |
| Sabrina Witt | Clinton |  |
| Vic Jaras | IDOE | X |
| Britney Appelgate | IAA | X |
| Sam Fuller | SPPG  | X |

**AGENDA ITEMS**

|  |  |
| --- | --- |
| **Agenda Item** | **Notes** |
| Follow up and next steps: Google Form and reaction from other committee chairs | Elana reviewed the Google form to help committees communicate with one another. The Google Form is nearly complete.Group discussed distribution of the form and normalizing who should be responsible for completing it. Britney suggested sending the forms to the IAA at the end of each committee meeting, and then the IAA will share those results to the directors at the end of the month. |
| Update on Committee Guide | Elana shared the draft committee guide. Vic clarified that the committee guide should be more of a description of the committee’s work and not a “how-to” guide. Britney suggested adding goals under each sub heading. Vic stated that goals may change year to year but the general work of the committee should remain consistent year-to-year.  |
| Program Highlights | Vic: We’ve gotten through the pandemic but we have a new crisis: staff shortages and having issues hiring people. How do we show people that an afterschool program is a great place to work? Can we blend the part time afterschool work with something part-time during the school day to make one full time position? Elana expressed that the hours are somewhat niche, end of school day often overlaps with beginning of program. Vic suggested that we offer more flexibility to allow those working in the school to work more easily.Elana shared that they just hired a high-schooler to help with some of the younger students and it has been going well so far. Katie shared that they have several high-schoolers, and they love them. They get out of school earlier than elementary staff and the high schoolers really help fill in those gaps.Vic suggested recruiting kids, maybe 5th graders to help with the youngest kids to help with snack time. He referred to this as “peer-scaffolding”.Billy agreed that peer scaffolding works well, but the students are so busy. They try to assign reading buddies, but the high schoolers have their own homework. Amy shared that they have a high schooler who is really passionate about volleyball and she leads a volleyball club 2 days a week, which has gone really well.Billy asked Committee members how much they pay their student workers. Fairfield pays $8.30 but some of them do it for community service, so they do not get paid. |
| Other/Open Agenda | N/A |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| 3/31 | Share out Committee Communications Form | IAA | Committees will provide updates to share at Directors Meetings |  |
| 5/18 | First draft of Committee  | Elana | Draft for the Committee to review at the next meeting |  |

**NEXT MEETING DATE – May 18, 2022 at 11am**

**ADJOURN**