**Iowa 21st Century Community Learning Centers**

**Family Engagement Committee**

***Meeting Notes***

September 15, 2021

10:00am

Join by Zoom:

Join Zoom Meeting

<https://zoom.us/j/98261573186?pwd=NnBWWHlWRVQxRElvSGRZQmdrZnNTQT09>

Meeting ID: 982 6157 3186

Passcode: 514050

*Please mute your laptop/phones as to reduce background noise.*

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**COMMITTEE MISSION:** This committee focuses on strategies for family engagement, including identifying and sharing of best practices.

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**2021-2022 COMMITTEE GOALS:**

**ROSTER**

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| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Allison Furhmeister | Neighborhood Centers of Johnson County |  |
| Barb Schmitz | Oelwein CSD |  |
| Billy Stone | Oakridge Neighborhood Services |  |
| Dema Abussaf | South Union | X |
| Chris Hoover | Maquoketa CSD | X |
| Christine Carlson | Storm Lake CSD | X |
| Clarissa Thompson | MICA |  |
| Cynthia Garcia | Beyond the Bell |  |
| Jessica Apetiza | SHIP/Beyond the Bell |  |
| Danielle Ruby | Des Moines Public Schools |  |
| Diana DeAnda | SHIP/Beyond the Bell |  |
| Jaquanda Franklin | Neighborhood Centers of Johnson Co. |  |
| John Spinks | Oakridge Neighborhood |  |
| Maneca Seenster  | BGCCV |  |
| Jenna Carl | Burlington CSD | Fiona Top |
| Kate Stockstell | Hamburg CSD |  |
| Linda Phillips | Des Moines Public Schools |  |
| Megan Bogdan | YouthPort/Tanager Place – Cedar Rapids |  |
| Nikki Clausen  | Council Bluffs CSD |  |
| Megan Kruse | Council Bluff CSD | X |
| Sam Graeve | Audubon CSD |  |
| Stephanie Shavers | Operation Threshold – Waterloo |  |
| Virginia Kurth | Allamakee CSD  |  |
| Bobbie Jo Sheridan | DMPS |  |
| Melissa Williams  | DMPS |  |
| Tricia Anderson | North Fayette |  |
| Shaney Ford | Davenport CSD | X |
| Vic Jaras | Iowa Department of Education | x |
| Crystal Hall | IAA | Britney |
|  |  |   |

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Review and approve goals for FY22  | **Goals for FY22**Shaney shared that at the last meeting, the Committee came up with its goals for the school year. #1 – Social/Emotional Support. How to best support families going through trauma. The committee will continue to think about ways we can address the support component across the state for this goal. This could be addressing the topic via a Best Practice Webinar, a session at Impact or the Workshops, etc. One thing to consider is to establish a “foundation” but recognize that individualization is important as well.* Vic shared that 21CCLC cannot be a direct provider of services, but programs can refer families to providers.
* Davenport provides Youth Mental Health First Aid training to all of their staff. This is a federal grant. The training allows them to become certified to identify crisis situations and learn to access community resources for referrals.
* Vic shared that there is an Iowa BEST Summit sponsored by the Iowa Department of Education that will focus on social emotional learning. Shaney requested that this opportunity be shared with the entire 21CCLC network.
* Davenport works with Family Resources to provide 1:1 support in crisis situations, informational sessions, and family nights.
* Iowa State University Extension & Outreach has an SEL module that provides steps on how to provide support to families in navigating the support systems they need.
	+ Shaney asked if the Committee would be interested in having an agency like ISU Extension & Outreach come to our next committee meeting to share more about what they do and then share that information with the entire network. The Committee agreed with this idea.
* Employee Family Resources (EFR) is used by South Union. They do programming with students for free in afterschool programming.
* Vic suggested that programs reach out to local faith-based communities to see how they can support programs with their staffing issues.
* In regards to staffing shortages, Vic also shared that programs could use their carryover from last year to provide raises and increases in salaries to incentivize people to work.

#2 – Communicate to parents in a more personal manner the facts that the out of school time program is designed to be safe, interactive, and meeting their needs as a student and as a family. Will review tools specific to the communications piece at the next meeting and determine if this is a goal to keep. Consider combining #3 – Survey families to identify needs into this goal.* Committee members shared that communication is going well with their families. They provide text, email, and in-person communication to have open lines of communication.
* Some sites also have daily communication with families when they pick up their youth.
* South Union uses Group Connect to communicate with families. It is the same system that the school uses, so this makes it easy and seamless for families.

#3 - Ideas for engaging families virtually and in-person in a fun and interactive way. We can have the FEC present as a group at the Impact conference to highlight a few of these activities. We can also designate a few minutes at the end of each meeting to present on a topic. We can also develop a Google drive in which to house these materials. Crystal also shared out that the Communications, Sustainability and Partnerships Committee has a goal of looking to include a more open approach to the work of each individual committee. * Davenport had high participation levels when they did their to-go/virtual family engagement events. They provided families with the Stone Soup book and the materials they needed to make Stone Soup. They also provided ingredients to make chocolate chip cookies with a math lesson to coincide. For in-person family nights, they have had the police department come in and teach a class and get to know the families. The remote activities were likely so successful because families could do them on their own timeline instead of a set date and time.
* Most schools still cannot have families in the buildings, so they need to focus on virtual family engagement activities. Shaney suggested that this committee create a list of virtual family engagement activities that could be shared with the network. The Committee agreed with this idea.
	+ Vic shared that virtual/remote family engagement activities are allowed through the 21CCLC event if that is what school policies are requiring.
* South Union did a family engagement activity outside that included a Spanish Club and fashion show.
* Storm Lake has SWANK movie nights that have family engagement components that she will share with the Committee.

#4 – Revisit and edit or update the Family Engagement Guide to include an expectation section on what the committee can do for you, what is expected of you, and immediate guidance and support.* Shaney is working with Crystal on this Guide and it will be reviewed during the next committee meeting.
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| Discussion specific to Goal #1 | The Committee decided that Iowa State University Extension & Outreach will provide information at our next Committee meeting. |
| Recent successes/stories/highlights and obstacles/barriers to success | The Committee shared that they are having staffing challenges at their programs, between people being out with COVID or not being able to find people to hire. This is causing them to have to limit their students in program. |
| Other/Open Agenda | Shaney asked if we could put together an ad hoc committee for staff shortage and stabilization issues. The Committee thought this was a good idea, and Vic suggested that we facilitate this at Impact. The IAA will work together to coordinate this opportunity.  |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| 10/15 | Create Virtual Family Engagement Ideas | Committee | A list to share with 21CCLC network | Shaney will send the IAA her initial list to send out to the Committee for input. |
| 11/1 | Request ISU E&O to come to our next Committee meeting to discuss resources | Shaney | Invitation will be made for them to present for 15 minutes at 11/17 meeting. |  |
| 9/22 | Create Ad Hoc Afterschool Staffing Committee | IAA | Create opportunity for programs to come together to discuss staffing issues and share solutions | May be at Impact or virtual. |

**NEXT MEETING DATE: November 17, 2021 at 10am.**

**ADJOURN**