**Iowa 21st Century Community Learning Centers**

**Family Engagement Committee Meeting Agenda**

June 26. 2019

9:00 – 10:30 a.m. via Conference Call

New Conference Line-Call in information:   [(515) 604-9985  Passcode: 123766](tel:%28515%29%20604-9985)

1. **Welcome and Roll Call: Chair: Crystal Hall, John Spinks, Sandra Woods, Virginia Kirks, Stephanie Shavers, Linda Phillips, Bree ?, Jonnie ? Sam ? (could not her well at beginning of meeting)**
2. **Top 3 Priorities for FY19**
   1. **Best practices/success stories - All Family Engagement events should have a goal of 50% attendance from adult supports.** 
      1. **Survey on posted resources (The purpose of the survey would be to gage what would be the most helpful input/ideas and what resources would others actually implement if they made were available.) The FEC reviewed the chart compiled from input and discussion was held on the following points.**
      2. **Crystal noted that the survey in not completed and asked for any feedback from members. Christine brought up possibility of having an area on the website for others to be able to ask specific questions with issues or needs they have with family engagement at their locations. Then Family Engagement Committee members could answer and support them directly instead of having a survey for them to fill out. Crystal liked that idea and said she speak with Hannah and see if that would be possible.**
   2. **Develop a technical assistance supports for 1st year grantees as well as others. (The purpose would be to have a “guide book” together as technical recourse for all grantees on family engagement.)**
   3. **Crystal reminded members that the guide book is completed and was done with the help of Vic Jaras.**
      1. **Sharing of highlights and materials.**
      2. **Will be ongoing becuase sharing ideas and highlights help us all to be successful at acquiring more of the families becoming engaged in our programs.**
      3. **Recent events of interest:**
      4. **Virginia spoke about mask night and had the teaching staff encourage attendance by giving students an extra point on their grade if parents attended. That made a positive difference in attendance having teachers’ support.**
      5. **John hired a poet and musician and has started a poetry club which the students will perform during the school day next fall and also at Family Events.**
      6. **Sam had put together a Community Wellness Walk that involved the local business people and families. The business allowed their works to leave work to be able to attend the walk. This event also ties wellness program in Iowa**
      7. **Jon- is working this summer on having 2 mobile health clinics that would give students their school physicals and dental care. He also has a signed release form to allow students to attend the clinic without their parents having to be present.**
      8. **Crystal Hall is resigning from Youth Corp and will be employed at SPG. She asked for volunteers or nominations for the Chairman spot on the committee. John Spinks stepped up, but asked for a co-chair to help cover when he is unable to attend. Christine Carlson volunteered to be co-chair if someone else was willing to take over as the note taker. Bree ? volunteered to take the note taker position for the committee.**
      9. **All members agreed to John as new Chair.**
      10. **Reminder of upcoming conferences was brought up.**
      11. **August 9th in Council Bluffs and September 26th in Davenport. All grantees are required to attend one of the conferences. Members will speak later about meeting face to face at conference at later date. More information will be sent out soon.**
      12. **Crystal thanked everyone and said she really believes we are the best committee. Members congratulated her and wished her the best in her new career.**
3. **Next meeting will be August 3rd at 9:00 am, the conference call number is 1-515-604-9985; conference code 123766**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| 6/26/19 | **Elect a new chairperson** | **Committee** | **In place by August** | **John Spinks step up to chair committee** |
| August | **Determine new goals forFY20 including the continuation of incomplete and ongoing goal(s)** | **Committee** | **TBD in August** |  |
| August | Determine meeting/conference call dates for FY20 | Committee | TBD in August |  |
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